

ADMINISTRATION COMMITTEE

AGENDA

PAGE # ACTIONS

1.0 **CALL TO ORDER**

2.0 **PUBLIC COMMENT PERIOD** -- Members of the public desiring to speak on an agenda item or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 **CONSENT CALENDAR**

3.1 **Approval Items**

- 3.1.1 Minutes of the March 7, 2002 Meeting 135
Admin. Attachment

Recommended Action: Approve

- 3.1.2 Contracts & Purchase Orders 11
RC Attachment

New Contracts

- LDA Consulting 13

Recommended Action: Approve

Software License Renewal

- Thomas Brothers Maps 15

Contract Amendment

- DB Consulting 17

Recommended Action: Approve

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3.0 Consent Calendar – Cont'd

3.2 Receive & File

- 3.2.1 SCAG Legislative Matrix 2001-2002 18
Session **RC Attachment**
- 3.2.2 Contracts/Purchase Orders \$5,000-\$25,000 25
(Info Only) **RC Attachment**
- Adler Public Affairs
 - Caliper Corporation
 - Caliper Corporation
 - Dell Marketing
 - Hummingbird USA
- 3.2.3 Conflict of Interest Listing 27
(Info Only) **Attachment**

3.3 Information Items

- 3.3.1 Water Policy Priorities for the 29
Growth Visioning Subcommittee
RC Attachment
- 3.3.2 California Geographic Info Council 31
RC Attachment
A new statewide group has been formed to coordinate planning, policy development and promote funding to build & maintain California's geographic info infrastructure.
- 3.3.3 Fee Service Work for MWD 33
RC Attachment
The MWD has requested that SCAG provide Fee Service Assistance for the development of socioeconomic data which will be used for water demand modeling.

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4.0 ACTION ITEMS

- 4.1 Administration Committee Report Mayor Pro Tem
Perry, Chair
- 4.1.1 Request to co-host a conference **Ralph Levy** 35
on “Health Effects of Terrorist
Uses of Weapons of Mass Destruction” **Manager of Budget**
RC Attachment **& Grants**
- Recommended Action:** Authorize
SCAG’s participation in the conference
and the allocation of \$5,000 from SCAG’s
Transportation Planning funds.
- 4.1.2 The Government Business Education 38
Technology (GBET) Expo for 2002
To be held on October 22-24, 2002
- Recommended Action:** Approve
co-sponsorship at no cost to SCAG.
- 4.1.3 General Fund Budget for FY 2003 **Bert Becker** 40
Attachment **Chief Financial**
Officer
- Recommended Action:** Approve
and forward to the General Assembly
- 4.1.4 Co-sponsorship of Housing Forum with 43
the Gas Company **Attachment**
- The Gas Company is hosting a series of
community forums. They have requested
SCAG co-sponsor the event. Co-sponsorship
will enable SCAG to assist in development
of the agenda and selection of speakers.

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			PAGE #	ACTIONS
5.0	<u>INFORMATION ITEMS</u>			
5.1	<u>Monthly Financial Report</u> RC Attachment	Bert Becker Chief Financial Officer	105	
	The CFO provides a report that reflects financial status and cash flow, General Fund Expenditure status and, on a quarterly basis a report on membership dues.			
5.2	<u>Update on Caltrans Audit</u>	Bert Becker Chief Financial Officer		
5.3	<u>Budget Funding Strategy</u> Attachment	Ralph Levy Manager of Budgets & Grants	118	
5.4	<u>Presentation by Civic Resource Group</u> <u>Website Consultant</u>	Huasha Liu Manager of Planning Data & Forecasting	142	
6.0	<u>COMMENT PERIOD</u>			
	Any Administration Committee member or staff desiring to comment on items not covered on the Agenda and may do so at this time comments should be limited to three minutes.			
7.0	<u>ADJOURNMENT</u>			
	The next Administration Committee will meet on Thursday, May 2, 2002 from 9:00 a.m. – 10:15 a.m. at the 2002 SCAG General Assembly, Lake Arrowhead Resort			

